



Tigard Service Requests: Manage Your Request (Without an Account)

[Click here to launch the Tigard Service Request Access Page.](#)

1. From the Tigard Service Request Access page, click **View Requests**.

2. From the View Request page, you can search for your request number or browse a list of open requests.

3. To locate your request, enter your Service Request Number, which was included in the confirmation email, into the *Search* field. This will filter the list to only display the matching service request.

4. Click the **Comment** button to open the Add Comment menu. From here you can add a comment to your service requests.

Note: Comments will not be publicly visible.

5. Click the **Details** button to open the Request Details page. From here you can view the request status, age of the request, and leave a comment. Requests submitted for the same issue that fall within a 500-meter radius will appear at the bottom of the page.