



Utility Billing: Setting Up Auto-Pay

[Click here to launch the Tigard Utility Billing page.](#)

1. From the Tigard Utility Billing page, click **Sign In or Sign Up**.
2. Once the Tigard Utility Billing Login page loads, enter in the email address and password you created, and click **Login**.

3. From the Utility Billing homepage, click **Enroll in auto pay**.
4. From the Manage auto pay page, click **Enroll**.

5. After the Enroll in auto pay page loads, click **Enroll now**.
6. You will be prompted to sign in again to verify your account. If your email address doesn't auto-populate, enter it and click **Next**. Then, enter your password and click **Verify**.

7. From the Payments page, select if the payment will be made now or later. Select your payment method (credit card or eCheck), enter your payment information, and click **Finish**.

8. When the "You're all set!" message appears, you've successfully enrolled in auto-pay. Click **Continue** to return to the Manage auto pay page.