



City of Tigard
Request for Proposal (RFP)

ADDENDUM #4
EQUITABLE ENGAGEMENT CONSULTING SERVICES
RFP 2024-12

Bids Due: Wednesday, May 1, 2024 - 10:00 AM

Addendum Issue Date: Friday, April 26, 2024

Submit Proposals To: contractspurchasing@tigard-or.gov

Direct Questions To: Contracts and Purchasing Department at contractspurchasing@tigard-or.gov

Total Page of this Addendum: 1

This addendum is issued to clarify, add, delete, correct and/or change the RFP documents to the extent indicated and is hereby made a part of the above noted RFP documents on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein; all remaining portions of the RFP to remain in force. It is the responsibility of all bidders to conform to this addendum.

1. Section 3: 3.1 General Description

Q: There is brief language in the RFP stating: “The City of Tigard is looking for local engagement and equity consulting services from individuals or firms to review Tigard’s current external engagement and outreach efforts...” (pg 7 of RFP) Could you please clarify if this means “locally-based” firms, or rather, consulting services that support the City's “local engagement and equity work” within Tigard.

A: There are no limitations on the location of the firm and there is no scoring preference for a locally based firm. The City is seeking consulting services that support the local engagement and equity work within the City of Tigard.