



As a service to the community, the Tigard Parks & Rec Scholarship Program provides financial assistance for city residents to participate in Parks & Rec activities.

## APPLIES TO:

City of Tigard community members who would like to participate in Tigard Parks & Rec activities and require additional assistance.

## SCHOLARSHIP GUIDELINES:

- Scholarships cover 75%, 85%, or 100% of an activity's registration fee. The applicant is responsible for paying the remaining portion of the fee, if applicable.
- Scholarship applications may be submitted starting January 1 each year and are valid through December 31. Unused funds will expire on December 31.
- **The maximum award is \$300 per household per calendar year.** Funds may be shared among household members.
- A new application, proof of residency, and proof of qualification are required each calendar year.
- **If an 85% or 100% scholarship is unavailable, eligible applicants will be awarded a 75% scholarship.**

## HOW TO APPLY:

A completed application consists of:

- Completed application form
- Proof of residency
- One proof of financial qualification

## Steps:

1. **Create an ActiveNet account:** [anc.apm.activecommunities.com/tigard/createaccount](http://anc.apm.activecommunities.com/tigard/createaccount)
2. **Submit application with:**
  - a. Proof of residency (e.g., rental/mortgage agreement, ID, or official mail).
  - b. ONE proof of financial qualification:
    - State foster care documentation
    - SNAP/TANF verification letter with dates
    - Utility bill showing income assistance
    - Last 2 months' pay stubs for all adults living in the household (**required for 100% scholarship**)
3. **Send your application:**
  - a. Email: [recreation@tigard-or.gov](mailto:recreation@tigard-or.gov)
  - b. Mail: Tigard Parks & Rec, Attn: Recreation Dept., 13125 SW Hall Blvd., Tigard, OR 97223
  - c. In person: Tigard Public Works, 8777 SW Burnham St., Tigard, OR  
Hours: Mon–Thu, 8 AM – 5 PM
4. **After You Apply**
  - a. Staff will review your application and verify residency.
  - b. You'll get an email about approval or denial. Please allow up to two weeks for review.

Questions? Email: [recreation@tigard-or.gov](mailto:recreation@tigard-or.gov) or Call: (503) 718-2697



# Scholarship Guidelines and Application

All sections of this application must be completed in full to be considered for a scholarship. Applicants are required to submit proof of residency and proof of qualification (as defined in [step 2](#) of the procedures on the first page).

## HOUSEHOLD INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Unit: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Total Household Members	Number of Adults: _____	Number of Children: _____
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## ALL HOUSEHOLD MEMBERS (including adults)

FIRST NAME	LAST NAME	DATE OF BIRTH

How would you like the scholarship to be divided?  
 \_\_\_\_\_

*Unless otherwise indicated, awarded scholarship funds will be divided equally among the household members listed above.*

### Please select the scholarship amount for which you are applying:

- 75% scholarship
- 85% scholarship (limited scholarships available)
- 100% scholarship (limited scholarships available)\*

**\*When applying for the 100% scholarship, you must submit proof D from page 1 of the application.**

By signing below, I certify that the information provided is correct. I have read the scholarship guidelines. I understand I may not receive my desired scholarship percentage. I understand that my request may be denied. I understand that my scholarship will expire at the end of the calendar year if not used.

\_\_\_\_\_  
Participant or Guardian Signature

\_\_\_\_\_  
Date

### Right to Refuse

We hold the right to refuse any submission that does not meet our standards. Tigard Parks & Rec will notify you of approval or denial of scholarship. Please note this process may take up to 14 days.