



**Applies to:**

City of Tigard residents who would like to participate in Tigard Parks & Rec general activities.

**Available for:**

Award of scholarships of up to 75% of the fee of an activity, with a \$300 maximum per household per calendar year.

**Apply by:**

Filling out the necessary paperwork and attaching the required documents. Applications can be submitted:

- By email to [recreation@tigard-or.gov](mailto:recreation@tigard-or.gov)
- By mail to Tigard Parks & Rec, Attn: Recreation Dept., 13125 SW Hall Blvd., Tigard, OR 97223

Tigard Parks & Rec will notify you of approval or denial of scholarship. This process may take up to 14 business days.

**Procedures:**

1. Parent or guardian completes and submits scholarship application.
  - a. Attach proof of residency
  - b. Attach proof of the following\*
    - i. A copy of free or reduced lunch form from the Tigard-Tualatin School District for the current school year
    - ii. A letter of verification for any state or federal assistance received that includes dates of eligibility
    - iii. State documentation for foster children
    - iv. A copy of reduced Utility Billing
  - c. Attach proof of income for all adults in household
    - i. Last two months' payroll stub
2. Applications are reviewed by Tigard Parks & Rec staff and the family is notified of approval or denial of scholarships.
3. Amount of assistance is awarded by administrative staff.
4. Families register online or in person for desired activities.
5. If award assistance is not used by end of the calendar year, the scholarship expires.



**City of Tigard**  
PARKS & REC

# Scholarship Guidelines



There is a limited amount of scholarships available to help partially cover the cost of a class, program, or event offered by the Recreation Program. All information below must be filled out to be considered. Proof of residency and proof of federal assistance or income is required with the application.

## HOUSEHOLD INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Family members applying for a scholarship:

FIRST NAME	LAST NAME	DATE OF BIRTH

Number in Household Adults: \_\_\_\_\_ Children: \_\_\_\_\_

By signing below, I certify that the information provided is correct. I have read the scholarship guidelines. I understand I may not receive my desired scholarship percentage. I understand that my request may be denied. I understand that my scholarship may expire at the end of the calendar year if not used.

\_\_\_\_\_  
Participant or Guardian Signature Date

### Right to Refuse

We hold the right to refuse any submission that does not meet our standards. Tigard parks & Rec will notify you of approval or denial of scholarship. Please note this process may take up to 14 days.

STAFF USE ONLY		
Awarded:	Notified:	Initials: