Building Permit Application
Re-Roof

City of Tigard
13125 SW Hall Blvd., Tigard, OR 97223
Phone: 503.718.2439 Fax: 503.598.1960
Inspection Line: 503.639.4175
Internet: www.tigard-or.gov

TYPE OF WORK
☐ New construction ☐ Demolition
☐ Addition/alteration/replacement ☐ Other:

CATEGORY OF CONSTRUCTION
☐ 1- and 2-family dwelling ☐ Commercial/industrial
☐ Accessory building ☐ Multi-family
☐ Master builder ☐ Other:

JOB SITE INFORMATION AND LOCATION
Job site address:
City/State/ZIP:
Suite/bldg/apt. no.: Project name:
Cross street/directions to job site:

Subdivision: Lot no.:
Tax map/parcel no.:

DESCRIPTION OF WORK

☐ PROPERTY OWNER ☐ TENANT
Name:
Address:
City/State/ZIP:
Phone: ( ) Fax: ( )

☐ APPLICANT ☐ CONTACT PERSON
Business name:
Contact name:
Address:
City/State/ZIP:
Phone: ( ) Fax: ( )
E-mail:

CONTRACTOR
Business name:
Address:
City/State/ZIP:
Phone: ( ) Fax: ( )
CCB lic.:

Authorized signature:

Print name: Date:

FOR OFFICE USE ONLY
Received
Date/By:
Plan Review
Date/By:
Date Ready/By:
Notified/Method:
Juris.
See Page 2 for Supplemental Information

REQUIRED DATA: 1- AND 2-FAMILY DWELLING
Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation: $
Number of bedrooms:
Number of bathrooms:
Total number of floors:
New dwelling area: square feet
Garage/carport area: square feet
Covered porch area: square feet
Deck area: square feet
Other structure area: square feet

REQUIRED DATA: COMMERCIAL-USE CHECKLIST
Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation: $
Existing building area: square feet
New building area: square feet
Number of stories:
Type of construction:
Occupancy groups:
Existing:
New:

NOTICE
All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and may be required to be licensed in the jurisdiction in which work is being performed. If the applicant is exempt from licensing, the following reasons apply:

BUILDING PERMIT FEES*
(please refer to fee schedule)
Structural plan review fee (or deposit):
FLS plan review fee (if applicable):
Total fees due upon application:
Amount received:

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

* Fee methodology set by Tri-County Building Industry Service Board.
## RESIDENTIAL (One- & Two-Family Dwelling)

- **REPAIR (major)** plan review required by plans examiner: building permit is required when structural changes are made or the space sheathing is removed or replaced.

SUBMIT TWO (2) SETS OF PLANS SPECIFYING:

- **A.** Roof area and nearest street.
- **B.** Attic vents: Provide 1 sq. ft. for each 150 sq. ft. of attic space. Vents shall be located in the upper 1/3 of the roof. Provide 1 sq. ft. for each 300 sq. ft. when eave and attic venting is provided.

**Note:** No permit is required for residential re-roof if not more than two (2) layers of roofing will exist upon completion of the re-roofing.

## COMMERCIAL (includes multi-family and condominiums)

- **RE-ROOF:** Pre-inspection is required for all roofs sloped 2:12 and less. Call 503.639.4175, for code 295 Miscellaneous inspection after permit is issued.

- **PLAN REVIEW:**
  - Note: Depending on the conditions noted at the pre-inspection, plans may be required to address any non-conforming items.

## VALUATION OF PROJECT:

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<th>sq. ft. _____ of roof area</th>
<th>$</th>
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**Permit Fee based on valuation:**

(see Building Permit Fees chart)  

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<th>12% State Surcharge</th>
<th>$</th>
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<th>65% Plan Review Fee</th>
<th>$</th>
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(Required for major repairs of residential and special purpose roofing of commercial projects.)

**TOTAL:** $