



# City of Tigard

FINANCE AND INFORMATION SERVICES  
Qualification Based Request for Proposals (QBS)

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## ADDENDUM #1

### ENGINEERING SERVICES DESIGN AND CONSTRUCTION MANAGEMENT SW MAIN STREET IMPROVEMENT PROJECT – PHASE 2

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Proposals Due: ~~Tuesday, April 30, 2019~~ Tuesday, May 7, 2019, 2:00 pm local time

Addendum Issue Date: Tuesday, April 16, 2019

Submit Proposals To: City of Tigard – Contracts & Purchasing Office  
Attn: Jamie Greenberg, Purchasing Specialist  
13125 SW Hall Blvd.  
Tigard, Oregon 97223

Direct Questions To: Joe Barrett, PW Business Manager  
Phone: (503) 718-2477  
Email: [joseph@tigard-or.gov](mailto:joseph@tigard-or.gov)

Project Manager: Andrew Newbury, Sr. Project Engineer  
Phone: (503) 718-2472  
Email: [andrewn@tigard-or.gov](mailto:andrewn@tigard-or.gov)

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Addendum includes the following:

1. Proposal due date extended to May 7<sup>th</sup> at 2 PM.
2. Phase 1 Environmental Site Assessment report to be added to scope along project corridor Assessment will be conducted in general accordance with American Society for Testing and Materials to evaluate the risk of adverse environmental impact to the site.
3. Proposal to be limited to 20 pages (not including cover letter, table of contents, or appendices and each side counts as a page) and shall be 8 ½” x 11” paper size, 11 pt. min. font.
4. Memorandum noting questions and answers discussed in non-mandatory pre-proposal meeting on April 15.
5. Sign in sheet from pre-proposal meeting.



## City of Tigard Memorandum

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**To:** Attendees  
**From:** Andrew Newbury  
**Re:** SW Main St. Phase 2 Pre-Proposal Meeting  
**Date:** April 15, 2019

Attendees:

Listed below are questions and responses noted during the pre-proposal submittal meeting conducted on April 15th at 2:00 PM.

- With the new Clean Water Services standards, is the goal to treat stormwater within the project footprint?  
*Yes, the goal is to treat stormwater within project footprint.*
- Will there be any sanitary sewer upgrades needed?  
*No, there is a separate project to place a cured-in-place pipe liner within the existing sanitary sewer main in Main St. The liner is expected to be placed prior to the Main St. construction.*
- Will there be a page limit for the proposal since one is not noted in the RFP?  
*Yes, there will be a page limit which will be noted in addendum #1.*
- Is there a downtown business alliance and how often do they meet?  
*Yes, there is the Tigard Downtown Alliance (TDA) who often meet weekly. City staff are also involved in these meetings.*



## Non-Mandatory Pre-proposal Meeting Sign-in Sheet

SW Main Street Phase 2  
April 15, 2019, 2:00 PM

Name	Company	Phone #	Email address
Kevin Timmins	Otalco	503-415-2340	Kevin.timmins@otalco.com
Mauraan White	PBS	503-367-1085	mauraan.white@pbsusa.com
David Brooks	WRU-15	360-852-9153	david.brooks@wllisenet
Ken Zehms	FBS	503-729-8880	Ken.Zehms@pbsusa.com
MIKE FAYE	GN	503-222-5412	Mike.f@greenworkspc.com
Patricia Post	Kittelson	503-535-7460	ppost@kittelson.com
Walter Raper	Quincy West	503-419-2130	Walter.Raper@quincywest.com
Rauey Voorhies	Century West	(503)740-8444	Rvoorhies@centurywest.com
Chris Beach	HPR	503-221-1131	CBeach@HPR.com
Kimi Sloop	Barnes & Worth	903-807-8048	kimsloop@barnesandworth.com
Adrian Esbom	ATA PED	503-404-3850	adrianesbom@ataplanning.com
CHRISTIAN SANDER	KPFF	503-542-3808	CHRISTIAN.SANDER@KPFF.COM