



City of Tigard Building Division

Common Service Requests	Submittal Options
Permit Application Forms	www.tigard-or.gov/help_me_to/forms.php
Permit Submittal - <u>No</u> Plan Review: Commercial: Electrical and Limited Energy Residential: Electrical, Limited Energy, Mechanical and Plumbing	https://aca.accela.com/TIGARD/Welcome.aspx
Permit Submittal – <u>with</u> Plan Review: Plans 11x17 or smaller	TigardBuildingPermits@tigard-or.gov
Permit Submittal – <u>with</u> Plan Review: Plans larger than 11x17 See permit application for submittal requirements.	Drop box in Permit Center Lobby: OPEN Mon. - Thurs. 8am to 3pm, closed on Fridays. No appointment or payments required.
Permit Status – Check online by address or permit number – no login required.	https://aca.accela.com/TIGARD/Welcome.aspx
Permit Pick Up	Permit technician will contact applicant when permit is ready.
Certificate of Occupancy	503-718-2804 – Julie Drinkwater
Commercial Code Questions	503-718-2432 – Tom Hochstatter
Residential Code Questions	503-718-2612 – Allyson Armstrong
Online Permit Assistance, License Updates	503-718-2439
Jurisdiction – Address Verification	www.tigard-or.gov/maps.php
Public Records Requests - Permit History	www.tigard-or.gov/recordsRequest/index.php
Inspection Scheduling and Results Online: Permit record number required.	http://inspections.tigard-or.gov/WebOnlineInspections
Inspection Scheduling – IVR	503-639-4175
ADUs, Accessory Structures, Setbacks, Zoning Questions, Etc.	503-718-2421 – Planner on Duty
Code Violation Complaint Submittal	https://aca.accela.com/TIGARD/Welcome.aspx
Fees Estimates: Commercial Fees New 2,500 SF Home with SDCs (Includes Sewer, Not Water Meter) New 700 SF Detached ADU, Exempt Transportation & Parks SDCs	No fee estimates at this time. FEES: Complete List of City Fees , FEES: System Development Charges \$42,000 (Approximate) \$12,300 (Approximate)
Water Meter Purchase and Information	UBOnlinepay@tigard-or.gov