



City of Tigard
 POLICE DEPARTMENT
Block Party Permit

Permit must be submitted at least four (4) weeks prior to the event.

BLOCK PARTY PERMIT

A Block Party Permit must be completed to close a public street in order to conduct a neighborhood block party. A “Block Party” is a gathering organized by the residents of the neighborhood abutting the street to be closed, for their enjoyment. **Use of illegal fireworks is unlawful in the City of Tigard.**

EVENT DATE, TIME & LOCATION

Event Name: _____

Event Date: _____ Start Time: _____ End Time: _____

Street Closure/Alternate Start Time: _____ Street Closure/Alternate End Time: _____

Location/Affected Street(s): _____

From: _____ To: _____

A map including details of the street closure must be included with the Block Permit Request.

APPLICATION INFORMATION

Contact Name: _____

Mailing Address: _____

City/State/Zip Code: _____

Telephone: _____ Alternate Telephone: _____

Email: _____

NEIGHBOR(S) CONSENT

Applicants must attach the following documentation:

- Listing of the property addresses adjoining the portion of the street proposed to be closed.
- Resident signature from each address indicating approval of the proposed date and time of the block party and street closure.

CITY TRAFFIC CONTACT

The applicant or designee affirms they have discussed the proposed street closure and placement of the required traffic barricades with the Traffic Supervisor (503-718-2567). The applicant or designee affirms they will:

- Pick up barricades no later than 4 p.m. on the last working day prior to the event.
- Return barricades no later than 4 p.m. on the first working day following the block party.

Contact Public Works Street Supervisor Vance Walker at vance@tigard-or.gov or 503-718-2606 to schedule the use of barricades. Barricades are located at 8777 SW Burnham Street in Tigard.



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DAY OF EVENT CONTACT INFORMATION

Name: _____ Telephone: _____
 Name: _____ Telephone: _____
 Name: _____ Telephone: _____

RELEASE & INDEMNITY AGREEMENT

The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the city, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney’s fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in anyway in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the city, but is in addition to such common law or statutory provisions.

APPLICANT’S SIGNATURE

The information submitted is true to the best knowledge of the undersigned, and the undersigned shall notify city in writing at any time as additional information is known or the plans are revised which would alter the information and statements given.

Signature of Person Signing: _____
 Printed Name: _____

APPLICATION SUBMISSION

Return completed application with a map of the area you are requesting the roadway restricted (there must be unobstructed emergency vehicle access) and the abutting neighbor’s consent form to:

**Block Party Permit
 Tigard Police Department
 13125 SW Hall Blvd.
 Tigard, OR 97223**

A copy of this permit will be sent to the applicant upon approval.

FOR CITY USE ONLY

Date Received: _____ Date Permit Issues: _____ Date Permit Mailed to Applicant: _____

