

TIGARD PUBLIC LIBRARY  
BOARD MINUTES  
Thursday, May 13, 2010

Call to Order: 7:04 p.m.

Roll Call

Present at the meeting: Board members Richard Heath, Linda Monahan, Cecilia Nguyen, John Storhm and Jennifer Vasicek, Alternate Grace Amos and Library Director Margaret Barnes and Executive Assistant Alison Grimes. David Burke and Scott Hancock were excused.

Minutes

The April 8, 2010 Board meeting minutes were reviewed and, there being no additions or corrections, were approved as read.

Motion – Monahan	Second – Vasicek
Burke – Excused	Monahan - Aye
Hancock – Excused	Nguyen - Abstain
Heath – Aye	Storhm - Aye
Vasicek – Aye	

Agenda Additions and Deletions

None.

Call to the Public

Darren Heiber, Adult Services Senior Library Assistant and Reference Assistant, was the guest for this month's Meet the Staff. Besides his role as support staff for the Adult Services librarians, Heiber teaches some of the computer classes, is on the Library's Troubleshooting team (for computer issues), hosted Twitter instructional classes for City personnel and answers reference questions. Waiting for City attorney approval for the Social Media Policy, he has the Library's domain name ready for the various social media sites. Heiber has his MLIS and has been with Tigard Library for about a year and a half.

Library Operations

Library Budget – Just this week the Budget Committee approved the City's 2010-2011 Budget. Next it goes to City Council for final review, approval and adoption. Financial changes and reduction in staffing will remain in effect for at least the next 24 months. The WCCLS operational levy comes before the voters in November.

Temporary and on-call library help has been reduced, returning about \$30,000 to the General Fund. To assist Circulation with shelving, check-in of materials and other needs, staff from other Library divisions will each work one hour per week. Summer Reading publicity has been created and will be going out to the public soon. Friends of the Tigard Library are purchasing books to be used as giveaways at the various programs. Volunteer hours remain high and a touch screen has been installed at Volunteer Central to make it easier for volunteers to check in, log their hours and check out.

### Library Strategic Plan

The Library's activity piece of the plan is being finalized and should be available for the Board's review next month.

### Annual Volunteer Recognition Event

Two Board members, Monahan and Storhm, attended the event and felt it went well. The "marijuana plant" seemed to be a big hit, the speaker was good and attendees enjoyed playing the Wii™. This was the first time a desserts only menu was offered and it, too, seemed to be popular.

### City Council Meeting Discussion

The Board went over their roles for the City Council meeting on Tuesday, May 18. Showcasing the Library as a community gathering place, non-traditional programs and activities the Library provides for patrons will include the Wii™, sporting events, oral histories and the Oregon Symphony concerts. Barnes and Grimes will compile the data the Board needs for the presentation and email it to everyone. The program for the City Council meeting will be as follows:

Opening Remarks	
Sporting Events	Vasicek
Oregon Symphony	Vasicek
Oral Histories	Storhm
Wii™/Minds at Play Gaming Grant	Heath and Monahan
Closing Remarks	

Nguyen and Amos will attend and lend support.

### WCCLS Update

Barnes handed out the April statistics for the Board's review. The Tigard Library still remains a big net lender. WCCLS undertook a materials handling/movement study; the report has been received and is being reviewed by management. An automated return system is a possibility in the future. Our Circulation workroom was found to be one of the most efficient models in the cooperative. Work on the operational levy renewal is progressing.

## Other Business

Library Trends – Two reports passed out: *How Libraries Stack Up: 2010* and *Free for All: The Public Library as a Place for Transformation*.

Board Resignation – Barnes announced that Karen Levear submitted her resignation from the Board, effective immediately, as her new job will mean a move to the Corvallis area. Barnes will speak with the City Manager, Craig Prosser, to see what needs to be done next. She will have more information for the Board at the June meeting.

Adjournment: There being no further business, the meeting adjourned at 8:09 p.m.

The next Library Board meeting is scheduled for Thursday, June 10, 2010 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.