

TIGARD PUBLIC LIBRARY  
BOARD MINUTES  
Thursday, March 11, 2010

Call to Order: 7:00 p.m.

Roll Call

Present at the meeting: Board members David Burke, Scott Hancock, Richard Heath, Linda Monahan, Jennifer Vasicek, Alternates Grace Amos and John Storhm, Library Director Margaret Barnes and Executive Assistant Alison Grimes. Karen Levear was excused and Cecilia Nguyen was absent.

Minutes

The February 11, 2010 Board meeting minutes were reviewed and, there being no additions or corrections, were approved as read.

Motion – Monahan	Second – Heath
Burke – Aye	Levear - Excused
Hancock – Aye	Monahan - Aye
Heath – Aye	Nguyen – Absent
Vasicek - Abstain	

Agenda Additions and Deletions

Addition: Discussion of Strategic Plan letter.

Call to the Public

Alex Andrade, Library Assistant in Technical Services, was this month's staff guest. Beginning at the Library in Circulation, Andrade has been in the Technical Services division over a year and a half. Andrade and Tere Trawinski, whom the Board met last June, share the same duties, working 20 hours each. Andrade admitted he really enjoys his job, as he likes the rhythm he achieves when unpacking boxes.

At 7:12 p.m., the Board took a brief recess, resuming the meeting at 7:31 p.m.

Library Operations

Over 600 participated in the various Tigard Reads programs and activities. AARP is again utilizing the Conference Room and offering income tax preparation sessions – which are already booked through the end of tax season. The LSTA gaming grant is being reformulated and the Library is requesting additional funding to purchase another Wii console. Hands-on demonstrations will be offered to patrons both young and old, along with board games. Barnes distributed the newly-created volunteer note pads and explained the Citywide Values and Shining Star and Bright Spots concepts.

Barnes handed out copies of the Strategic Plan letter, created by the Library's Communications Coordinator and will be inserted as the first page of the Library's Strategic Plan, for their review and input. The Board was asked to submit any comments, additions or corrections no later than Wednesday, March 17. Grimes will send a last call for comments reminder email the 16.

### Library Policies

The City's attorneys are still reviewing the Social Media Policy. Several issues, including spyware, public records retention and archiving, are being investigated concerning liability issues to see how it would affect the Library

### Annual Survey Update

The Board reviewed results from the Library's annual survey, which showed patrons are quite happy with library services; our overall satisfaction rating is 96.6%. 20% said they have left the library dissatisfied, mostly due to parking issues. 3,034 surveys were tabulated, down slightly from 3,494 received in 2009.

### City Council Meeting Discussion

Continuing the discussion from February, Board members discussed possible topics and/or demonstrations to present to City Council during their May workshop meeting. A Skype presentation was given last year and Board members liked the idea of continuing to present non-traditional programming to Council so it was decided to give a Wii gaming demonstration. Also highlighted will be the LSTA gaming grant, several of the recent football game programs, the music series at the gazebo and, of course, the levy. The non-traditional programming will be tied into the economy, the community and patron use. Grimes will find the promotional posters used for the football games for visuals and roles will be assigned during the April meeting. A Wii console will also be set up.

### WCCLS Update

Barnes noted that both the WCCLS Executive Board and the Policy Group meet next month. Factual information regarding the levy renewal (17¢ per thousand) is being developed and will be distributed at libraries.

### Other Business

Library Trends – None.

Scott Hancock, Board member, is being mobilized and deployed through the United States Naval Reserve beginning March 13, 2010. He has requested a leave of absence from the Board until March 2011 when he will resume his term on the Library Board. Documentation and a resolution will be presented to City Council in April requesting approval of his leave of absence and appointing John Storhm, current Board alternate, to assume his seat until his return.

Adjournment: There being no further business, the meeting adjourned at 8:30 p.m.

The next Library Board meeting is scheduled for Thursday, April 8, 2010 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.