

TIGARD PUBLIC LIBRARY  
BOARD MINUTES  
Thursday, January 14, 2010

Call to Order: 7:03 p.m.

Roll Call

Present at the meeting: Board members Richard Heath, Karen Levear, Linda Monahan, Jennifer Vasicek and John Storhm, Library Director Margaret Barnes and Senior Library Assistant Jaime Hutchison. Board Chair David Burke, Cecilia Nguyen, Scott Hancock and Grace Amos were excused. In Burke's absence, Chair Pro-Tem Karen Levear chaired the meeting.

Minutes

The December 10, 2009 Board meeting minutes were reviewed and, there being no additions or corrections, were approved as read.

Motion – Heath	Second – Monahan
Burke – Excused	Levear - Aye
Hancock – Excused	Monahan - Aye
Heath – Aye	Nguyen – Excused
Vasicek - Aye	

Agenda Additions and Deletions

None

Call to the Public

Margareth Tunes, Circulation Library Assistant, was introduced to the Board. Tunes talked about the different functions she performs in the circulation division as well as the help she provides our Spanish-speaking patrons. The Board asked about some of the differences between working at the Tigard library versus the Beaverton library.

Library Operations

Barnes reviewed Circulation statistics and passed out the Board's proposed goals as well as the City-approved goals. Storhm asked about the percentage increase for Hillsboro Main and Barnes thought it could be due to snow days closures for last winter.

Monahan asked if there would be furloughs again next fiscal year. Barnes stated the budget, as currently drafted for next fiscal year, does not include furloughs. The draft budget is due on January 27.

Vasicek asked how the self pick-up of holds is working. Barnes noted that it has been in effect for a little over a week and seems to be going well. Feedback has been

positive and Barnes is hopeful that this will lead to an increase in self-check usage. More data will be presented during next month's meeting.

### Library Policies

Barnes requested this topic be postponed until all board members are present. Barnes will have the new Social Networking policy for next month's Board meeting and will include the Internet Use Guidelines for next month as well.

### Survey Update

Barnes talked about the different questions on the survey and asked if Board members would be interested in working a shift at the survey table. The Board requested Trish Stormont, Volunteer Coordinator, e-mail them to ask about their availability.

### WCCLS Update

Barnes passed out a WCCLS PowerPoint regarding the proposed levy. Other county initiatives that may be on the ballot were discussed. Barnes briefly explained the distribution formula for WCCLS for reimbursement.

Barnes will discuss and show the Board the PowerPac at the next meeting.

### Other Business

Library Trends – Barnes noted Reed College was pulling out of E-book service, as they are not usable for blind students. Monahan explained that this is for learning resources that have to be available for all students.

Artwork - Levear asked about the artwork that was discussed during the previous month's meeting. Barnes explained that Paula Walker, Communications Coordinator, is the liaison to the Friends. Barnes believes that the Friends understood the Board's reasoning.

Barnes passed out copies of the Tigard Reads adult selection, *The Grapes of Wrath* and invited the Board to the Tigard Reads kickoff on January 30.

Levear asked if it was necessary for Alison to send out the agenda in both PDF and word formats as some Board members weren't able to open all of the word documents. Barnes asked that Levear ask this question again next month when all board members are present and Alison is back.

The Volunteer Recognition event will be held on Friday, April 16. Barnes also asked the Board to please notify her or Alison if they will be gone from March-May due to the joint Council meeting in May.

Adjournment: There being no further business, the meeting adjourned at 8:31 p.m.

The next Library Board meeting is scheduled for Thursday, February 11, 2010 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.