

TIGARD PUBLIC LIBRARY  
BOARD MINUTES  
Thursday, November 5, 2009

Call to Order: 7:02 p.m.

Roll Call

Present at the meeting: David Burke, Chair, Board members Scott Hancock, Richard Heath, Karen Levear, Linda Monahan, Jennifer Vasicek, Cecilia Nguyen and Alternates John Storhm and Grace Amos; Library Director Margaret Barnes and Executive Assistant Alison Grimes.

Minutes

The September 11, 2009 Board meeting minutes were reviewed and, there being no additions or corrections, were approved as read.

Motion – Monahan	Second – Levear
Burke – Aye	Levear - Aye
Hancock – Aye	Monahan - Aye
Heath – Aye	Nguyen – Abstain
Vasicek - Aye	

Agenda Additions and Deletions

Add Artwork Policy to Other Business.

Call to the Public

Storhm introduced his son, Kele, to Board members.

Katherine Szeto, Technical Services Library Aide, was the guest employee for November. She started out volunteering in the old library in the Technical Services division, and then became a part-time employee about five years ago. Katherine displayed materials showing the Board the different pre-processing stages of incoming books. She also checks in and shelves the various newspapers received at the library.

Library Operations

Reviewing the monthly statistics from WCCLS showed that the Tigard library is the fourth highest in check-outs in the Cooperative. Volunteer hours continue to rise; their assistance is invaluable to the Library. Email notification of holds still going strong and patron responses are positive. Due to the high volume of usage, parking still remains challenging. Bark dust and several new flagstone paths were installed by Public Works; a remaining stone path will be concreted in the coming weeks. The lot will be re-sealed and striped next spring. The extension of Fanno Creek Trail is on track, the bridge has been installed and work is progressing well.

## Library Policies

Two policies, the Library Bill of Rights and The Freedom to Read, were reviewed, endorsed and reaffirmed by the Board.

Motion: Levear                      Second: Monahan

Burke – Aye                      Levear - Aye  
Hancock – Aye                  Monahan - Aye  
Heath – Aye                      Nguyen – Aye  
   Vasicek – Aye

The other two policies, Internet Acceptable Use and the Confidentiality of Library Records, will be placed on December's agenda for discussed next month, so Board members have more time to review.

## Strategic Plan 2010-2015

Barnes reviewed the service responses for the benefit of Board members who did not attend the planning sessions. Barnes and the managers will be working on specific goals while a committee of library staff will work on the objectives. The Board then voted to endorse the service responses for continued development.

Motion: Levear                      Second: Hancock

Burke – Aye                      Levear - Aye  
Hancock – Aye                  Monahan - Aye  
Heath – Aye                      Nguyen – Aye  
   Vasicek – Aye

## WCCLS Update

Reports generated by WCCLS show the Tigard library accounts for the majority of the cooperative's internet traffic. Barnes informed the Board of a website called "Chili Fresh" where the public can post their own reviews of books for others to read.

## Other Business

Library Trends – None.

Artwork – as the Director and the Library Board review and decide upon any new or donated artwork, Barnes informed the Board that the Friends of the Tigard Library will be receiving approximately \$100,000 in a bequest and that they are considering using a portion of it to purchase a new piece of artwork for the Library. The artwork they have in mind is a world map showing latitude and longitude, made entirely of different types of wood. Barnes will have a photo of it for the next meeting to give the Board a better idea of how it looks.

Adjournment: There being no further business, the meeting adjourned at 8:32 p.m. The next Library Board meeting is scheduled for Thursday, December 10, 2009 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.