

TIGARD PUBLIC LIBRARY
BOARD MINUTES
Thursday, June 11, 2009

Call to Order: 7:09 p.m.

Roll Call

Present at the meeting: David Burke, Chair, Board members Karen Levear, Jennifer Vasicek, Linda Monahan and Cecilia Nguyen; Library Director Margaret Barnes and Executive Assistant Alison Grimes. Richard Heath and Jan Thenell were excused.

Minutes

The May 7, 2009 Board meeting minutes were reviewed and, there being no additions or corrections, the minutes were approved as read.

Motion – Levear	Second – Vasicek
Burke – Aye	Nguyen – Abstain
Heath – Excused	Thenell – Excused
Levear – Aye	Vasicek - Aye
Monahan - Abstain	

Agenda Additions and Deletions

Discussion concerning the July meeting date was added.

Call to the Public

Tere Trawinski, Library Assistant in Technical Services, was this month's guest staff member. Trawinski started as a volunteer in Technical Services in 2005, took a part-time position in Circulation and then returned to Technical Services when a position opened there. Sharing her work duties with another Technical Services staff person, Tere unpacks all the new books, verifies the packing slips to the contents and places the books on shelves for cataloging. Once the books are received in Polaris, they go to the catalogers. Technical Services averages about 3,300 new items per month. She also handles incoming mail and is an avid recycler of the bubble wrap and packaging material in which the items are delivered.

Library Operations

Circulation continues to break records; May's average daily circulation was 3,679 items which breaks down to 381 items per hour. The gate count was also a record as statistics showed the Library received 39,751 visitors in May. The Library received \$1,000 from the Washington County Cultural Trust and Readers' Services staff is working with the Oregon Symphony to offer several programs next spring. Steve Rauch, Adult Services Supervisor, is leaving the Library July 7 for a position at Beaverton. The Summer Reading program preparations are well underway – this year's theme is Picnic Basket Bingo. City Council adopted the 2009-2010 budget June 10.

WCCLS Update

Barnes distributed patron analysis maps showing the Library's service area, which is larger than the City. One map shows the overall service area while the other focuses on the patrons within the City limits. Information regarding these maps will be discussed in more detail during the next meeting.

Other Business

July meeting – after discussion, a motion was made to cancel the July 9 Board meeting. The next meeting will be held Thursday, August 13.

Motion – Levear	Second – Nguyen
Burke – Aye	Nguyen – Aye
Heath – Excused	Thenell – Excused
Levear – Aye	Vasicek - Aye
Monahan - Aye	

The Ohio Library Council website: www.olc.org/marketing/1intro.htm will be emailed to members.

Library Trends

None

Adjournment: There being no further business, the meeting adjourned at 8 p.m.

The next Library Board meeting is scheduled for Thursday, August 13, 2009 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.