

TIGARD PUBLIC LIBRARY
BOARD MINUTES
Thursday, October 18, 2007

Call to Order: 7:03 p.m.

Roll Call

Present at the meeting: Brian Kelly, Chair; Board members Scott Libert, Karen Levear, Cecelia Nguyen, new Board member Richard Heath; Library Director Margaret Barnes, and Alison Grimes, Executive Assistant. Jan Thenell was excused.

Minutes

The September 13, 2007 Board meeting minutes were reviewed and, there being no additions or corrections, the minutes were approved as read.

Motion – Libert

Second – Kelly

Burke – Absent
Heath – Abstain
Kelly – Aye
Libert – Aye

Levear – Abstain
Nguyen – Abstain
Thenell - Excused

Agenda Additions and Deletions

None

Introduction of New Board Member

Richard Heath, the new Board member, was introduced. Preferring to be called “Dick”, Heath told the Board he has had an interest in reading and books since he was a child. As the Financial Aid Administrator at Linfield College, Heath looks forward to serving on the Board and having the opportunity to give something back to the community. Heath’s Board appointment runs from July 1, 2007 through June 30, 2011. It was also noted that Jennifer Vasicek was appointed Library Board Alternate. A resident of Tigard, Vasicek is currently employed by KeyBank. Her term is effective July 1, 2007 through June 30, 2009.

Call to the Public

Visit with Employee – Steve Rauch, Library Services Supervisor in Adult Services, is one of the newer additions to Library staff. Working in public libraries for the last 12 years, Rauch feels libraries are crucial to the development of youth. Steve recently assumed the lead position regarding the Library’s Inventory project. He noted that 80% of the adult non-fiction books have been inventoried, with a low 1% of books not accounted for. Rausch is pleased to be a part of the Tigard Library team and looks forward to a long relationship.

Also briefly attending the meeting was Dante Stone and his mother. Stone, from Tualatin, is working on his "Citizenship to the Community" merit badge for Boy Scouts and attended the Library Board meeting to see what they were like. Stone and his mother left after approximately 35 minutes.

Monthly Reports for September, 2007

The monthly statistics for September, 2007 were reviewed. With the introduction of "Chuck", the new self-check machine, the patron self-check-out count skyrocketed with 14,705 check-outs logged for the month or 17.5% of the total number of check-outs for September. Average daily circulation is still high – 84,037 versus 69,056 in September 2006.

Fall Programs

Barnes briefly reviewed some of the Library's upcoming fall programs – children's and young adult book discussions, decorating with fall flowers, a Civil War presentation, an English chatter group and a multitude of computer classes are just a few of the programs already held or scheduled for the remainder of October, November and December.

WCCLS Update

Barnes informed the Board that she provided the Tigard Rotarians a demonstration of the WCCLS web site today during their noon meeting and said they were quite impressed with the ease of searching for and finding books. Several Rotary members obtained a Tigard library card after the meeting.

Other Business

The parking lot construction is getting close to completion. The wrong pavers were removed and replaced and landscaping has been completed. The City Engineer has been measuring various areas for striping – approximately 8 parallel slots will be on Wall Street for overflow parking and the striping within the new parking lot area will be redone to accommodate as many standard-sized vehicles as possible.

Barnes handed out a brochure explaining "Prime Time"; a program the Tigard Library, partnering with WCCLS, has implemented for children aged 6 – 10. Begun as a pilot program in 1991 in Louisiana, "Prime Time" is an eight-week program of reading, discussion and storytelling at public libraries and other locations. The program encourages lifelong reading.

Nguyen asked about the CCI (Community for Citizen Involvement) meetings as she heard it was no longer necessary to attend. Several Board members mentioned that it was sometimes difficult to attend the meetings. Levear suggested a representative from the Board attend the CCI meetings on a quarterly basis, instead of every other month, so the attendee would be current on what had happened the month before. It was decided to put this topic on the November agenda for further discussion.

A flyer was placed in each member's folder regarding the Library Foundation's "Last Blast" Brick Sale. A limited number of bricks are available for purchase for \$50 each which includes engraving of up to three lines, with 17 characters per line. The bricks will be engraved in the spring. Forms are available in several locations at the Library or by contacting Jackie Dirksen.

Adjournment: There being no further business to come before the Board, the meeting adjourned at 8:20 p.m.

The next Library Board meeting is scheduled for Thursday, November 8, 2007 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.