

TIGARD PUBLIC LIBRARY
BOARD MINUTES
Thursday, September 13, 2007

Call to Order: 7:04 p.m.

Roll Call

Present at the meeting: Brian Kelly, Chair; Board members Scott Libert, Jan Thenell and David Burke, Vice-Chair; Library Director Margaret Barnes, and Alison Grimes, Executive Assistant. Karen Levear and Cecelia Nguyen were excused.

Minutes

The August 9, 2007 Board meeting minutes were reviewed and, there being no additions or corrections, the minutes were unanimously approved as read.

Motion – Libert

Second – Burke

Burke - Aye
Levear - Excused

Kelly - Aye
Nguyen - Excused

Libert - Aye
Thenell - Aye

Agenda Additions and Deletions

Added October Board meeting discussion to Other Business and noted the rearrangement of agenda items in order to present a brief WCCLS web site presentation before discussing August's monthly report.

Call to the Public

Visit with Employee – Sandra Hughes, Circulation Supervisor, was introduced by Barnes and spoke briefly with the Board. Hughes has been with the Tigard Library since its Main Street location. She felt that the Tigard Public Library was the best library in the Metro area due to its responsive, friendly, customer-service oriented staff. Hughes noted how the addition of 2 20-hour library aides who do nothing but shelve has greatly helped shorten the length of time necessary to return books to the shelves and given consistency in shelving assistance.

WCCLS Update

Barnes showed the Board the new look and ease of finding information in the WCCLS web site. The Board liked the new graphics and agreed that it was a great resource.

Monthly Reports for August, 2007

Barnes distributed the monthly statistics for August, 2007. The average daily circulation was 2,858 items versus 2,506 in 2006. 122 people attended 5 separate adult programs and 276 preschoolers attended 9 different activities. The Cultural Pass program was utilized 105 times in August. She noted the addition of several new staff in Circulation

and Adult and Children's Services and informed the Board that Sandy Birkner, Technical Services Supervisor had resigned her position, effective September 14, 2007.

New Coffee Vendor

The Director informed the Board that Sesame Donuts, the Library's new coffee bar vendor, is now open for business. A formal opening will be held October 1. Sesame Donuts opens at 7 a.m. Monday through Friday and will remain open during all Library hours. The owner, Haidar Fakih, and his brother and father own a 24-hour store in Raleigh Hills, plus they have another coffee bar/bakery adjacent to the Sherwood Library.

Library Policies – Freedom to View Statement

The Board reviewed the Library's Freedom to View Statement and, after discussion, endorsed the policy as presented by the ALA Council in January, 1990.

Motion: Endorse and reaffirm the Freedom to View Statement as presented by the ALA Council in January

Motion – Thenell

Second – Burke

Burke - Aye

Levear - Excused

Kelly - Aye

Nguyen – Excused

Libert - Aye

Thenell - Aye

Other Business

At the request of the Director, the Board agreed to change the date of the October meeting from Thursday, October 11 to Thursday, October 18. The Board requested an email remainder be sent to all members.

Barnes informed the Board that 3 applications were received for the vacant seats of board member and alternate. The candidates will be interviewed by the Mayor and Council Library liaison Sydney Sherwood Monday, September 17, 2007.

Construction on the Library's parking lot is nearing completion; sidewalks have been poured and landscaping is in progress.

Adjournment: There being no further business to come before the Board, the meeting adjourned at 8:39 p.m.

The next Library Board meeting is scheduled for Thursday, October 18, 2007 at 7:00 p.m. in the Conference Room at the Tigard Public Library, 13500 SW Hall Blvd.