

CITY OF TIGARD, OREGON
13125 SW HALL BLVD.
TIGARD, OREGON 97223
503-718-2487

SOCIAL SERVICES/MARLAND HENDERSON GRANT FUNDING REQUEST

Social Services funding request is for non-profit organizations that provide essential goods and or services to the citizens of Tigard, which may be continuous or of a single day effort.

Marland Henderson Grant funding request is for non-profit organizations established to address mental health, drug and alcohol addiction, and housing needs for the people of Tigard. Funds for these grants is provided by revenue generated from the marijuana tax, which Tigard voters approved in November, 2016.

You may this return this request via email (Lizbeth@tigard-or.gov) or mail to City of Tigard, 13125 SW Hall Blvd., Tigard, OR 97223.

Due: February 11, 2019

Agency Name: _____

Address: _____

City, State, Zip: _____

Contact Name: _____

Telephone Number: _____

E-Mail Address: _____

1. **Request** (express in whole dollar amounts only)

Cash \$ _____

In-Kind Services-Hours (use of city property, city staff support, etc. Please explain the services requested on a separate sheet) _____

Total Request \$ _____

Is your request eligible for the Marland Henderson Grant as described above?

Yes ___ No ___

2. **Describe the agency's mission:**

3. **What group of citizens in Tigard does your organization target?**

4. What types of services will be provided in the funding request year?
5. Here are links to the [council's most up-to-date goals](#) as well as goals within the [Strategic Plan](#). Please indicate which goal(s) fits best with your event and how this event will further the council's goals for the community.

6. How many Tigard residents will be served? _____

7. What percentage of your operation is dedicated to service in Tigard? _____

8. Was this organization/group awarded City of Tigard grant funds last fiscal year?
 Yes___ No___

If yes, how were the city's funds used to support your service?

9. If you are requesting funds from Tigard and other governments in Oregon, please list them and show the amounts received/requested:

Government	Received in FY 2017-18	Budgeted in FY 2018-19	Requested in FY 2019-20
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

10. Have the financial records of the agency for the last fiscal year been audited?
 Yes___ No___

If no, please explain:

11. Please list any in-kind services you are requesting from the City of Tigard. Please estimate the value of these services and show the total in #1

In Kind Service: _____ Estimated Value: _____

12. Please submit the following information with this request:

Most recent annual budget compared with the prior year's actual revenues and expenditures. The budget should identify the period to which it applies, beginning and ending balances, major revenue sources, major expenditure categories, and number of authorized positions.

Audited financial statements for the last fiscal year. If not available, please explain.

Names, addresses, occupations, and telephone numbers for your Board of Directors.

A copy of your 501(c)(3) certification. If not available, please explain.

A copy of your Articles of Incorporation or Bylaws.

Name of Preparer

Date

Social Service and Marland Henderson Grant requestors will make a presentation to the Social Service Sub-Committee of the Budget Committee in mid-February. Please be prepared to give an informal 5-10 minute presentation on your agency and its role in the Tigard community. You will be contacted for a time-slot on a first come, first serve basis.