



City of Tigard Tree Removal Permit Application

GENERAL INFORMATION

Property Address/Location: _____

Zoning: _____

Applicant: _____

Address: _____

City, State: _____ Zip: _____

Phone: _____ Email: _____

Contractor/Arborist: _____

ISA/CCB# _____ Expiration: _____

Address: _____

City, State: _____ Zip: _____

Phone: _____ Email: _____

Please read all information and complete front and reserve sides of the form.

TYPE(S) AND NUMBER OF TREES PROPOSED FOR REMOVAL

___ Street Tree	___ Heritage Tree	___ Urban Forestry Fund Tree
___ Median Tree	___ Sensitive Lands Tree	___ Development-required Tree

REASON(S) FOR REMOVAL

<i>Simple Review Process</i>		
<input type="checkbox"/> Tree is a hazard	<input type="checkbox"/> Location conflicts with TSP project	<input type="checkbox"/> Location does not meet planting standards
<input type="checkbox"/> Tree is dead	<input type="checkbox"/> Tree has sustained physical damage	<input type="checkbox"/> Roots are causing damage
<input type="checkbox"/> Tree is in an advanced state of decline	<input type="checkbox"/> Species is on nuisance tree list	<input type="checkbox"/> Recommended by fire marshal
<input type="checkbox"/> Tree is infested with pests or disease	<input type="checkbox"/> Removal required for approved land use or building permit	<input type="checkbox"/> Thinning necessary to protect other trees
<i>Complex Review Process</i>		
<input type="checkbox"/> Blocking views or solar access	<input type="checkbox"/> Undesirable species	<input type="checkbox"/> Other (please explain in detail on reverse)

FOR STAFF USE ONLY

Case No.: _____

Related Case No.(s) _____

Tax Lot ID: _____

Application Accepted: _____ By: _____

REVIEW PROCESS

Simple Complex

Fee (Complex only): _____

Receipt No.: _____

REQUIRED SUBMITTAL ELEMENTS

- Completed Application Form
- Owner's Signature/Written Authorization
- Site/Plot Plan
- Documentation
- Filing Fee (Complex only)

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REMOVAL CRITERIA

If you are applying for a simple review, your application must address one or more of the relevant removal criteria for the type of tree you propose to remove. The removal criteria can be found in the Urban Forestry Manual as follows:

- Street Tree: Section 3
- Median Tree: Section 5
- Sensitive Lands Tree: Section 6
- Development-required Tree: Section 7
- Urban Forestry Fund Tree: Section 8
- Heritage Tree: Section 9

CONTINUED ON REVERSE

PROPOSAL SUMMARY

Please describe the exact number and location of trees and reason(s) for removal. For simple situations, your proposal must address one or more of the relevant removal criteria in the Urban Forestry Manual. Documentation of the conditions described must be included. You are encouraged to attach additional sheets (arborist report, photographs, site plan, tree risk assessment form, etc.) as necessary.

APPLICANTS:

To consider an application complete, you will need to submit ALL of the **REQUIRED SUBMITTAL ELEMENTS** as described on the front of this application in the “Required Submittal Elements” box.

When the owner and the applicant are different people, the applicant must be the purchaser of record or a lessee in possession with written authorization from the owner or an agent of the owner. The owner(s) must sign this application or submit a written authorization with this application.

THE APPLICANT(S) SHALL CERTIFY THAT:

- **The above request does not violate any deed restrictions that may be attached to or imposed upon the subject property.**
- If the application is granted, the applicant will exercise the rights granted in accordance with the terms and subject to all the conditions and limitations of the approval.
- All of the above statements and the statements in the site/plot plan, attachments, and exhibits transmitted herewith, are true; and the applicants so acknowledge that any permit issued, based on this application, may be revoked if it is found that any such statements are false.
- The applicant has read the entire contents of the application, including the policies and criteria, and understands the requirements for approving or denying the application.

SIGNATURES of applicant and each owner of the subject property.

DATED this _____ day of _____, 20_____

Applicant’s Signature

Applicant’s Printed Name

Owner’s Signature

Owner’s Printed Name

Owner’s Signature

Owner’s Printed Name

Authorized Agent’s Signature

Authorized Agent’s Printed Name & Title