



City of Tigard Lot Line Adjustment – Type I Application

GENERAL INFORMATION

PARCEL 1

Property Address/Location(s): _____

Tax Map & Tax Lot #(s): _____

Site Size: _____

Property Owner/Deed Holder(s)*: (Attach list if more than one)

Address: _____

City/State: _____ Zip: _____

Primary Contact: _____

Phone: _____ Fax: _____

PARCEL 2

Property Address/Location(s): _____

Tax Map & Tax Lot #(s): _____

Site Size: _____

Property Owner/Deed Holder(s)*: (Attach list if more than one)

Address: _____

City/State: _____ Zip: _____

Primary Contact: _____

Phone: _____ Fax: _____

Applicant*/Agent:

Address: _____

City/State: _____ Zip: _____

Primary Contact: _____

Phone: _____ Fax: _____

E-Mail: _____

*When the owner and the applicant are different people, the applicant must be the purchaser of record or a lessee in possession with written authorization from the owner or an agent of the owner. The owner(s) must sign this application in the space provided on the back of this form or submit a written authorization with this application.

PROPOSAL SUMMARY

The owners of record of the subject property request **Lot Line Adjustment** permission to adjust:

_____ parcels of _____ and _____
(number) (acreage or square footage)

into _____ parcels of _____ and _____
(number) (acreage or square footage)

FOR STAFF USE ONLY

Case No.(s): _____

Other Case No.(s): _____

Receipt No.: _____

Application Accepted By: _____

Date: _____

Date Determined Complete: _____

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REQUIRED SUBMITTAL ELEMENTS

(Note: applications will **not** be accepted without the required submittal elements)

- Application Form
- Owner's Signature/Written Authorization
- Title Transfer Instrument or Deed
- Preliminary Map (2 copies)
- Site/Plot Plan (2 copies)
- Site/Plot Plan (reduced 8½" x 11")
- Applicant's Statement (2 copies)
- (Address Criteria in TDC 18.410.040)
- Filing Fee \$605.00

List any VARIANCE, CONDITIONAL USE, SENSITIVE LANDS, OR OTHER LAND USE ACTIONS to be considered as part of this application:

APPLICANTS:

To consider an application complete, you will need to submit ALL of the REQUIRED SUBMITTAL ELEMENTS as described on the front of this application in the “Required Submittal Elements” box.

(Detailed Submittal Requirement Information sheets can be obtained, upon request, for all types of Land Use Applications.)

THE APPLICANT(S) SHALL CERTIFY THAT:

- ◆ The above request does not violate any deed restrictions that may be attached to or imposed upon the subject property.
- ◆ If the application is granted, the applicant will exercise the rights granted in accordance with the terms and subject to all the conditions and limitations of the approval.
- ◆ All of the above statements and the statements in the plot plan, attachments, and exhibits transmitted herewith, are true; and the applicants so acknowledge that any permit issued, based on this application, may be revoked if it is found that any such statements are false.
- ◆ The applicant has read the entire contents of the application, including the policies and criteria, and understands the requirements for approving or denying the application.

Applicant Signature Date

Owner’s Signature Date

Owner’s Signature Date

Authorized Agent’s Signature Date

Print Name Title Date

SIGNATURES of each owner of the subject property are required