



# City of Tigard Tree Board Minutes

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**MEETING DATE:** October 26, 2011, 6:30-8:00 p.m.  
**MEETING LOCATION:** City Hall, Red Rock Conference Room,  
13125 SW Hall Blvd., Tigard, OR 97223

**Members Present** – Wayne Gross, Dave Walsh, Mort Ettelstein & Paul Jackson

**Members Absent** – Bret Lieuallen

**Council/Staff Present** – Todd Prager, Cheryl Caines

**Visitors** – None

1. Introduction and Opening Remarks

Tree Board Chair, Wayne Gross opened the meeting.

2. Review and Approval of September 28, 2011 Meeting Minutes

There were no questions or changes and the minutes were approved as presented.

3. Urban Forestry Program Funding

Mr. Gross requested that staff review the city organization chart with the Tree Board. Todd Prager, City Arborist, explain reviewed the chart and described urban forestry activities performed by each department.

There was a question about the upcoming Tree Board meeting schedule, so the group reviewed the dates of upcoming meetings, including the joint meeting with City Council planned for November 15, 2011. Mr. Gross was unable to attend that date and asked if the meeting could be moved to December. Ms. Caines said she would look into possible dates for rescheduling the joint meeting.

Discussion returned to the activities performed by the city's Public Works department. Mr. Gross asked if having a representative from the Parks and Recreation Board or Public Works be helpful for the Board's discussion. Mr. Prager said that there had been a visiting member and staff person at previous Tree Board meetings prior to the appointment of Mr. Gross and Mr. Jackson.

As for the Urban Forestry Master Plan, Mr. Ettelstein questioned why Public Works was not included in the development of that plan. Mr. Walsh said the two departments serve different functions. Mr. Prager acknowledged that having Public Works was important and noted that Public Works staff members were included in a reviewing role. He also agreed that Public Works could play a larger role in future updates to the master plan.

Board members pointed to several voids in the current activities such as maintenance and program management. Mr. Ettelstein recommended a consultant to manage urban forestry activities and the Master Plan. He also wondered if it were possible for the City Arborist to manage the activities.

Mr. Gross asked staff what the deliverables were for the meeting. Staff noted that a recommendation must be presented to City Council and a good starting point may be to prioritize the urban forestry activities.

Mr. Walsh expressed a desire to utilize the money in a better way that benefits the whole community. For example to encourage preservation, he suggested using the money as a challenge to the public or a third party in acquisition or rights for a tree grove. Mr. Jackson asked the cost of a conservation easement. Mr. Prager said we had no available data on easements since these are negotiated; but based on recent purchases of park land, he provided a very rough estimate of \$250,000 per acre for purchasing property. The Board concluded that purchasing land for preservation of tree groves could quickly drain the Urban Forestry Fund.

#### 4. Joint Meeting with City Council

Ms. Caines noted that at the upcoming joint meeting with City Council, provides the Tree Board an opportunity to update the Council on how it is progressing on the 2011 goals and discuss goals for 2012. In reviewing the 2011 goals, many are long term goals that could not be met within a one year timeframe; and the Tree Board's goals were not set until March of 2011. Because the 2011 goals were long term goals and because the Board got a late start in 2011, she suggested the Board continue the same goals for 2012. Board members agreed that these goals could be maintained for 2012.

The discussion turned to ideas for the Education and Outreach goal. Mr. Jackson expressed a desire to proceed on a significant tree program as a means to recognize and protect noteworthy trees in the community and educate the public.

Ms. Caines passed along a request from City Council for the Board's input on the 2012 City Council goals. Mr. Ettelstein suggested Public Works be involved with the next Urban Forestry Master Plan. Mr. Gross requested staff send out a copy of the 2011 Council goals. Ms. Caines agreed to do so and said that members could forward any suggestions to her via e-mail.

#### 5. Scheduling, Closing Remarks, and Adjournment

Mr. Gross stated that he was unable to attend the scheduled November 17<sup>th</sup> joint meeting with City Council and asked if the meeting date could be changed. Ms. Caines said she would look into this and pass along the new date to Board members. The meeting was adjourned.