



City of Tigard Tree Board Minutes

MEETING DATE: July 27, 2011, 6:30-8:00 p.m.
MEETING LOCATION: Tigard Library, 2nd Floor Conference Room,
13500 SW Hall Blvd., Tigard, OR 97223

Members Present – Tony Tycer, Bret Lieuallen & Wayne Gross

Members Absent – Dave Walsh, Mort Ettlstein & Paul Jackson

Council/Staff Present – Cheryl Caines

Visitors – None

1. Introduction and Opening Remarks

Tony Tycer called the meeting to order.

2. Review and Approval of May 25, 2011 Meeting Minutes

Mr. Tycer noted that a vote could not be taken on the May 25, 2011 meeting minutes because there were not enough members present to establish a quorum. He noted that the minutes would be reviewed at the September 28, 2011 meeting.

3. Urban Forestry Program Funding

Cheryl Caines updated the Tree Board on the July 12, 2011 City Council meeting to discuss two aspects of the urban forestry program: provide direction on developing a sustainable urban forestry program and tree planting projects. Ms. Caines summarized the information presented to Council in both the Council packet and at the meeting by Todd Prager, City Arborist. The members then viewed the portion of the taped meeting where Council responded to Mr. Prager.

Discussion during and following the video was about the need for more trees on private property. These viewpoints appeared to be in alliance with feedback Council members had provided to staff. The Board members agreed that commercial and industrial areas are devoid of trees. Mr. Tycer mentioned that it is clear when studying aerial photographs of the city. There was some discussion of urban forestry funds being used for planting trees on private property. Ms. Caines conveyed that Mr. Prager had touched on that at the July 12th Council meeting. He sees it as a possibility, however, he would like to develop parameters for funding and establish a formal program something like the downtown Tigard façade program.

Mr. Lieuallen expressed he thought funding protection of existing trees on private property offered another reasonable alternative. He gave the example of a subdivision tract owned by the Home Owner's Association near

TIGARD TREE BOARD MEETING MINUTES – July 25, 2011

Pick's Landing (south of Durham Road). He asked if there was money available or was a volunteer work project possible to clean up the area. Removal of this ivy would help protect the trees.

Discussion then turned to the upcoming September 28th meeting, when the Tree Board would begin working on recommendations to carry forward to City Council regarding the Urban Forestry Fund. Cheryl Caines explained the discussion format recommended by Toby LaFrance, Finance Director. Issue papers prepared by staff with background, fiscal information, and recommendations for funding each activity related to trees will be presented to the Tree Board. Discussion will follow with board members accepting the staff recommendation or making changes. An issue paper example using the Heritage Tree Program was included in the July 25th Tree Board packet. The members present agreed that this was a useful way to review funding for the activities; however there was a suggestion not to include too much information because key points may get lost.

Wayne Gross asked if existing Urban Forestry Funds could be moved to the General Fund based upon something Toby LaFrance said at his last meeting with the Tree Board. Mr. Gross wondered if that would be happening. Ms. Caines explained that this could no longer happen after the passing of the resolution (11-16) in May 2011. The resolution renamed the Tree Replacement Fund to be the Urban Forestry Fund and established parameters for the use of the fund. Ms. Caines touched on the fact that City Council may be looking to expand allowed expenditures from the forestry fund to include other activities not related to tree planting.

Because Heritage Trees was the example used for the issue paper, members expressed views about the program. The Board would like to expand the program but understands that staff time is taken to research Heritage Tree nominees to ensure criteria are satisfied. In addition, Heritage Trees are maintained by the city, and the Board understands the limited funding available for tree maintenance. Therefore, the Board suggested a second tier designation, like a Significant Tree, that is recognized by the city, but does not receive the same designation or maintenance as a Heritage Tree. At that point the topic was tabled until the next meeting, when other members could also provide input.

There was a question about which tree planting projects proposed by Todd were approved by City Council at the July 12th meeting. Ms. Caines explained that four of the six projects were approved (Annual Free Street Tree Program, Street Tree Planting on Collectors and Arterials, Tigard High School, and Pacific Highway Median – Durham Rd. to Bull Mountain Rd.). A member asked who does the planting on school sites. Ms. Caines replied that she thought it was a contracted landscape crew, but she was unsure. Tony Tycer suggested the use of gators rather than irrigation on planting projects as a means to cut costs.

4. Education and Outreach

Cheryl Caines recalled the Tree Board's interest in creating a Facebook page. She had asked the city's administration office about city policy, which is that Facebook pages in official capacities is not permitted due to lack of control over content that can be posted and the lack of a means to keep records of the posts. Mr. Gross shared that his employer, City of Hillsboro, has a Facebook policy and offered to share that with the group.

5. Urban Forestry Code Revisions Progress Update

Todd Prager was not present at the meeting, so Cheryl Caines shared the Urban Forestry Code revision updates.

6. Scheduling, Closing Remarks, and Adjournment

Cheryl Caines noted the next meeting will be held on September 28, 2011 and that due to the number of tree related activities, there may need to be two meetings to discuss funding. There were no other closing remarks. The meeting was adjourned at 7:45 p.m.