



## City of Tigard

# Parks & Recreation Advisory Board Minutes

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**MEETING DATE:** December 12, 2011 7 p.m.

**MEETING LOCATION:** Second Floor Conference Room, Library, 13500 S.W. Hall Blvd.

*The purpose of the Parks and Recreation Advisory Board is to advise and advocate for park and recreation opportunities for a growing Tigard.*

1. **Roll Call:** At 7:00 p.m. the meeting was called to order by Chairman Troy Mears.

**Members Present:**

Hong Dao	Yes
Peggy Faber	Yes
Marshall Henry	Yes
Gordon Kunkle	Yes
Troy Mears	Yes
Holly Polivka	Yes
Dave Brown	No

**Other:**

Gary Romans	No	Alternate
Barry Albertson	No	Tigard-Tualatin School District Liaison
Marc Woodard	Yes	Council Liaison

**Audience:**

Neal Brown, Tom Kerrigan, John Frewing, two representatives from the City Center Advisory Committee (CCAC).

2. **Approval of minutes: November 14, 2011**

Holly Polivka moved to approve the November 14, 2011 meeting minutes. Marshall Henry seconded the motion. The minutes were approved by a unanimous vote of the board members present, with Marshall Henry, Hong Dao, Troy Mears, Holly Polivka, Gordon Kunkle and Peggy Faber voting yes.

3. **Comments from the audience**

Neal Brown and Tom Kerrigan asked the board to consider the acquisition of a parcel on Bull Mountain for a community park. On December 8, 2011 a neighborhood meeting was

held for gathering ideas on the vision for a park in the area. They will present their ideas to the PRAB at the March meeting.

John Frewing asked the board to consider doing an inventory of natural areas and also including that in their 2012 goals.

#### **4. Bond Measure Update**

Steve Duh updated the board on the parks bond measure and reported:

- Land use application is being compiled for East Butte Heritage Park and the first internal draft will be completed this week for staff review. Once the land use application is reviewed internally and drawings are edited, the information will be sent to the planning department.
- Construction drawings for East Butte Heritage Park will be completed in late spring.
- Consulting team for Jack Park has been finalized and a project kick-off meeting was held in November.
- A site analysis for Jack Park will be completed in January.
- Proposals for the Summer Creek master plan are expected and will be reviewed in mid-December.
- Completion for the Summer Creek master plan design is expected during the second quarter of 2012, with land use permit application submitted by the third quarter.
- A neighborhood meeting was held last week for Fanno Creek House. The meeting had a small attendance and no issues were raised.
- The main issues that will be addressed with the Fanno Creek House are parking and the turn-around for emergency vehicles.

#### **5. Discussion of Joint Meeting with City Council on November 22, 2011**

- PRAB members discussed creating a recreation program during the November 22, 2011 City Council meeting.

#### **6. Goal Setting**

- Pursue a citywide recreation program along with research and inventory of existing recreation offerings.
- Ensure bond measure progress and support the CCAC with downtown use of bond measure funds.
- Maintain PRAB transparency and public communications.
- Review City of Tigard open spaces and make recommendations.
- Research alternative park and recreation funding for 2012-2013 and beyond.

Holly Polivka moved to adopt the PRAB goals for 2012 as listed. Peggy Faber seconded the motion. The goals were approved by a unanimous vote of the board members present,

with Marshall Henry, Hong Dao, Troy Mears, Holly Polivka, Gordon Kunkle and Peggy Faber voting yes.

PRAB members elected chair and vice chair for 2012:

Hong Dao moved to nominate Troy Mears as chair. Peggy Faber seconded the motion. Troy Mears was approved by a unanimous vote of the board members present, with Marshall Henry, Hong Dao, Holly Polivka, Gordon Kunkle and Peggy Faber voting yes.

Holly Polivka moved to nominate Marshall Henry as vice chair. Gordon Kunkle seconded the motion. Marshall Henry was approved by a unanimous vote of the board members present, with Hong Dao, Holly Polivka, Gordon Kunkle, Peggy Faber and Troy Mears voting yes.

## 7. Non-Agenda Items

- Councilor Woodard discussed the basics of his presentation to council.
- PRAB meetings will be returning to the Public Works auditorium.
- The bridge at Summer Lake Park has been completed.

## 8. EXECUTIVE SESSION:

**At 8:31 p.m., Troy Mears announced that the PRAB went into Executive Session and read the following:**

**The Tigard Park and Recreation Advisory Board would go into Executive Session to discuss potential property transactions under ORS 192.660 (2) (h). All discussions are confidential and those present may disclose nothing from the Session.**

**Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(4), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.**

At 8:47 p.m., the PRAB adjourned from the Executive Session.

**9. Next Meetings**

- January 9, PRAB Meeting
- February 13, PRAB Meeting

\_\_\_\_\_/s/Reneé Ferguson\_\_\_\_\_  
Reneé Ferguson, PRAB Recorder

Attest:

\_\_\_\_\_/s/Troy Mears\_\_\_\_\_  
Chairman Troy Mears

Date: \_\_\_\_\_ January 9, 2012 \_\_\_\_\_