



City of Tigard Parks & Recreation Advisory Board - Minutes

MEETING DATE: October 18, 2010

MEETING LOCATION: Public Works Building, 8777 SW Burnham, Tigard, OR 97223

The purpose of the Parks and Recreation Advisory is to advise and advocate for park and recreation opportunities for a growing Tigard.

1. Roll Call: At 7:00 p.m. the meeting is called to order by Chair Jason Rogers.

Members Present: Brian Davies, Jason Rogers, Troy Mears, Hong Dao, Marshall Henry

Audience: none

Staff Present: Toby LaFrance- Finance and Information Services Director

Carissa Collins-Senior Management Analyst, Finance

Steve Martin – Parks and Facilities Manager

Martin McKnight – Parks Supervisor

2. Approval of Minutes: September 20, 2010 Troy Mears moves to approve minutes. Marshall Henry seconds the motion. Motion passes. Brian Davies abstains.

3. Comments from the audience: none

4. Five year Parks Capital Improvement Projects (CIP) Budget

Toby LaFrance hands out a flow chart showing the major point of the budgetary process. Toby asks the PRAB for help in developing the CIP budget. The three steps he outlines are: 1- potential projects 2- prioritized projects 3-funding scenarios. Toby says the 5 year CIP plan is a result of the three steps. Potential projects can be identified with the existing CIP list, master plans, surveys of staff and public input. Toby distributes current CIP list and asks for priorities regardless of funding. Toby notes that priorities may change with the result of the bond measure. He asks for PRAB prioritization by 11-18. Toby says that the PRAB is important in the process because it represents a form of citizen review.

Steve Martin goes through CIP project list for Parks and gives a brief explanation of each. He notes that the purchase of the Fowler Property and work on the Fanno Creek House are not listed.

The PRAB discusses the project prioritization process and a rating system. The PRAB also discusses the Parks System Master Plan and Citizen Input as sources of projects.

Brian Davies makes a motion to use the following questions as a tool to rate CIP project priorities:

1. Is the project identified in a park master plan or the Parks System Master Plan?
2. Does it serve an underserved area or is it identified as a high priority for a particular neighborhood or City area (location, population)?
3. Does it meet a need for the park system as a whole (quality or uniqueness, connectivity)?
4. Is it important in size, habitat or vulnerability (depend o type of project)?

Troy Mears seconds the motion. Motion passes unanimously.

Steve asks that the prioritization be finished by November 15 – next meeting.

5. Planning PRAB Goals for 2011

Jason Rogers asks the PRAB to review the goals of 2010 and to bring ideas for 2011. He says that the current goals are listed on City website. Jason asks Steve Martin to invite Councilor Marland Henderson to next PRAB meeting. Steve says that PRAB will have 2 more meetings before meeting in a joint session with Council.

6. Bond Measure Discussion

a. Update on Bond Measure 34-181 and

b. Properties announced for acquisition

The Board discusses what has been officially announced about the bond. Steve Martin says that the Council has agreed to purchase the three adjacent properties to Fowler if the bond measure passes - Council has not officially moved to purchase the Sunrise Lane property if the measure passes.

c. Recommendations for Improvements using bond funds

PRAB discusses new projects such as informal athletic fields at Summerlake and possibility of community gardens. Steve mentions that bond funds can go towards new projects and can't be used for maintenance.

7. Executive Session

8. 8:20 P.M. Adjourn