



City of Tigard Parks & Recreation Advisory Board - Minutes

MEETING DATE: May 18, 2009 7:00 PM

MEETING LOCATION: Public Works Building, 8777 SW Burnham, Tigard, OR 97223

The purpose of the Parks and Recreation Advisory is to advise and advocate for park and recreation opportunities for a growing Tigard.

1. Roll Call: At 7:00 p.m. the meeting is called to order by Chair Jason Rogers.

Members Present: Brian Davies, Kim Leinberger, Jason Rogers, Trisha Swanson, Holly Polivka, Troy Mears

Audience: none

Staff Present: Steve Martin, Martin McKnight, Duane Roberts

Ryan Mottau, MIG

2. Comments from the audience. none

3. Approval of Minutes – March 16, 2009

Brian Davies makes a motion to approve the minutes, and the motion is seconded by Kim Leinberger . Motion passes unanimously.

4. Jason Rogers welcomes new board members Holly Polivka and Troy Mears. Both new members introduce themselves. Troy Mears is a landscape architect and Holly Polivka works as a Youth Services Librarian with the City of Tigard.

5. Recreation Inventory Discussion for PRAB

Jason Rogers asks board members to list the city funded recreation activities compiled since the April board meeting. Various board members mention the following: Family Fest, scheduling of sports fields, basic maintenance of sports fields, trails association, skate park and skate challenge, Tigard House maintenance, Christmas tree lighting, Senior Center, Balloon Festival, 4th of July celebration, room reservations, police safety town, community garden, Dog Days of Tigard, dog park Halloween costume event, potential of farmers' market, police bike safety, police bike helmet give away as part of Tigard Health Fair, DARE, GREAT. Library recreation activities include: weekend adventures, story times, computer classes, networking classes, interviewing workshops, job finders' workshop, book clubs, writing clubs, teen activities, outdoor concerts.

The board discusses centralizing and standardizing recreation programs and sign ups, sports programs, room reservations, etc.

Jason Rogers opens discussion about how to attach a dollar figure to recreation activities and identifying city staff working with recreation. The list of recreation activities compiled above could be matched with the job title of city staff person who coordinates or completes each activity. Brian Davies also suggests coming up with a “full time equivalent” figure regarding recreation staffing. Jason Rogers says that identifying staff and an approximation of time devoted per week is a good start. A list of city staff matched with the recreation activities and an estimate of time devoted to recreation should be put together by the next PRAB meeting. The list will be available but not on the agenda.

6. Parks Master Plan MIG presentation

Presentation is separate.

During the presentation, Trisha Swanson voices a concern that many of the soccer fields reflected in the needs assessment presentation are not playable or regulation size. Ryan Mottau with MIG wants to make sure that all potential fields are reflected in the MIG report. Ryan agrees that condition and size of fields should be explained in the needs assessment report. Ryan also explains the change in acreage for park types.

Ryan Mottau asks for input from the board on prioritizing the Capital Projects List. Board gives some input at the meeting and will send electronic copies of priority projects back to Ryan.

7. Park Updates

a. Park Policy Matters

Steve Martin discusses parks reservations. Do we want to allow large groups of up to one thousand or more people? Board discusses whether park is still open to public during large events. Currently, the Balloon Festival is the only event that closes the park and requires an admission ticket to enter.

Brian Davies inquires about THPRD and Hillsboro event management policies. Staff will check with other jurisdictions. Jason Rogers inquires about the amount large groups would be charged.

8. Next Board Meeting

The next meeting is on June 15, one day before joint meeting with council. Board will finalize plans for joint meeting at that time.

Adjourn: The meeting adjourned at 9:07 PM.