

*June 18, 2008 Commission Advisory Team meeting
Executive Summary*

Members present: Carolyn Barkley, Stu Hasman, Elise Shearer (alternate)
Staff present: Sean Farrelly

Agenda Item 1: Welcome/Introductions

No introductions were necessary.

Agenda Item 2: Review Executive Summary of May 21 Meeting

Reviewed the May 21 summary.

Agenda Item 3: Open House Discussion

Discussed preparations for upcoming open house.

Format:

1. Stations up for half hour/ staff/ citizens to answer questions/ food

Potential stations:

- Urban Design Vision
- New Development- Business and Residential
- Existing Development
- Non Conforming uses
- Zoning changes

2. Introduction

3. Power point to explain

4. Small groups to answer questions

5. Surveys- paper and online

Publicity:

Press release, Letter to all property/business owners/interested parties, website

Listserv, Tigard Community connectors

Preview at:

CCAC, TCBDA, and Council workshop

Suggestions:

- Meeting should be citizen driven with staff to backing them up.
- Stress the TDIP connection- “we are implementing what you asked for.”
- Invite the Mayor and/or other Council members, not as active participants, but to observe and listen.

- Power point can show example of how an existing building could renovate under the new standards- for example Manila Express with side windows or an auto repair building.
- Survey questions should be open ended
- Carolyn and Elise are willing to pick up surveys a few days after attendees have had a chance to review.
- Staff should answer the technical questions. Talking points will be developed for the citizen volunteers.

Agenda Item 4: Signs

- Reviewed examples of signs appropriate for a downtown (from Redwood City Downtown standards.)
- New language will specifically allow blade signs (bottom of sign must be 8 feet above sidewalk)
- The City of Tigard's sign code is at present fairly strict, so there shouldn't be many additional sign regulations, other than calling out forbidden materials. Research other codes for how they do this.

Agenda Item 5 Review Code Changes

Reviewed Draft dated May 28, 2008. No problems were identified.

Adjourned: 9:05 PM