

NOTICE TO CONTRACTORS

DESCRIPTION OF WORK

Sealed proposals for the work shown on the plans entitled:

FY 2009-10 PAVEMENT MAJOR MAINTENANCE PROGRAM Asphaltic Concrete Overlay

Consists of the following items:

1. Preparation of existing roadbed
2. Installation of geotextile fabrics and asphaltic concrete overlay
3. Adjustment of utility structures to grade
4. Replacement of traffic loop detectors
5. Installation of traffic stripes, pavement markings and pavement markers
6. Installation of dust & erosion/sediment control devices
7. Performance of additional and incidental work as called for by the specifications and plans.

TIME AND PLACE OF RECEIVING PROPOSALS

Written, sealed bids will be received by Vannie T. Nguyen, P.E., Engineering Manager, Community Development Department, City of Tigard, Permit Center, 13125 SW Hall Blvd, Tigard, OR 97223, until **9:30 AM July 14, 2009** when bids are publicly opened and read. Proposals shall be clearly labeled **FY 2009-10 PMMP – AC Overlay** along with the date and time of the bid opening.

BIDDING REQUIREMENTS

Bids shall be submitted intact with the entire contract documents. The bidder's attention is directed to the provisions in Section 102, "Proposal Requirements" of the American Public Works Association (APWA) Oregon Chapter, 1990 Standard Specifications for Public Works Construction. Proposals shall comply with the following requirements:

1. A bid for a public improvement contract may not be received or considered unless the bidder is registered with the Oregon Construction Contractors Board or licensed by the State Landscape Contractors Board prior to bid opening.
2. Bids over \$10,000 must be accompanied by bid security in the amount of ten percent of the bid. Bid security shall be in the form of a surety bond issued by a security company authorized to do business in the State of Oregon, by cashiers or certified check, or by other security form permitted under AR30.035.4.
3. Bidder's acknowledgment of project addenda.
4. **When bid amount is over \$100,000**, Bidder must also complete and submit to the City the First-tier Subcontractors Disclosure form provided elsewhere in this document. The Subcontractors Disclosure Form shall be filled out and submitted with the bid or within two working hours of the deadline when the bid proposals are due but **no later than 11:30 AM July 14, 2009**.

Subcontract value of First-tier subcontractors that furnish labor or labor and materials shall be equal to or greater than:

- 5% of the total bid, but at least \$15,000; or
- \$350,000, regardless of the percentage of the total project bid.

If no subcontractors subject to the above disclosure requirements are anticipated, a bidder shall so indicate by entering "NONE."

The City requires that all bidders be pre-qualified with the State of Oregon – Oregon Department of Transportation (ODOT). "Prequalification for Prime Contractors" forms may be obtained at the ODOT Procurement Office – Construction, 455 Airport Road SE, Building K, Salem, OR 97301-5348, Voice: 503-986-6916. The documents can also be found at ODOT's web site www.oregon.gov/odot on the "Contracting" page (menu item left side of page), under the topic of "General Contracting Information" on that page. **Apparent lowest bidder shall submit to the City the state-approved pre-qualification application and letter within five business days after the bid opening.**

The bidder's attention is directed to the provisions in Section 103, "Award and Execution of Contract," of the American Public Works Association (APWA), Oregon Chapter, 1990 Standard Specifications for Public Works Construction.

A Public Works Contract Performance and Payment Bonds will be required of the successful bidder for contracts exceeding \$10,000. The successful bidder will be required to execute a formal contract agreement with the City and provide the required bonds and insurance certificates within ten calendar days of receipt of the Notice of Award from the City. If the required documents are not received within ten days of the Notice of Award, then the contract may be voided and be awarded to next lowest bidder (as stated in Sub-section 103.5.00, "Failure to Execute Contract," of the APWA Standard Specification). The Notice to Proceed will be issued no later than the 15th calendar day following the date upon which the Notice of Award is issued, provided however that all required documents have been submitted and approved by the City.

Successful bidder must also have either a Tigard Business Tax or a current Metro License and must comply with ORS 279C.505(2) relating to employee drug-testing program (refer to Section 11 of contract).

ORS 279C.800 to 279C.870 or the federal prevailing rate of wage required under the Davis-Bacon Act (40 U.S.C. 3141 et seq.), as applicable. No bid will be received or considered by the City unless the bid contains a statement by the bidder that ORS 279C.830 or 279C.840 or 40 U.S.C. 3141, et seq. will be complied with. Bidder shall also identify whether he/she is a resident Bidder. **The PWR wage rates are available on the Bureau of Labor and Industries' (BOLI) website at www.or.gov/boli for downloading.**

The successful Contractor shall provide proof to the City prior to the beginning of any of the work that he has filed a public works bond with a corporate surety in the amount of \$30,000 with the Construction Contractors Board as required under Oregon PWR law.

The City may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the City that it is in the public interest to do so.

The City reserves the right to accept or reject any or all bid proposals and to waive any informalities and irregularities in said proposals.

PURCHASE AND EXAMINATION OF PLANS AND SPECIFICATIONS

Bid document can be examined and ordered on-line at www.fordgraphics.com or can be purchased directly from Ford Graphics for the cost of reproduction and shipping.

Bidder may pick up bid document or have it shipped via United Parcel Service by making prior arrangements with Ford Graphics.

The plan holder list can also be viewed on-line at the above web page address.

All contacts to receive the bid document shall be made at:

Ford Graphics – Bid Services Department
401 NW 14th Avenue
Portland, Oregon 97209
Phone: (503) 227-3424
Fax: (503) 299-6060
Email: planwellpdx@fordgraphics.com

Dates of advertising:

Daily Journal of Commerce Publish Date – **June 30, 2009**
The Times Publish Date – **July 2, 2009**

COMPLETION TIME LIMIT

Complete all work to be done under this contract before the expiration of **60** calendar days after the Notice to Proceed has been issued.

PROJECT INFORMATION

Information pertaining to this project may be directed to:

Vannie T. Nguyen, P.E., Engineering Manager
Phone: 503-718-2460 - Fax: 503-624-0752 - Email: vannie@tigard-or.gov