

**PUBLIC NOTICE
CITY OF TIGARD, OREGON
REQUEST FOR PROPOSAL
ELECTRICAL MAINTENANCE SERVICES**

The City of Tigard is requesting proposals from qualified firms capable of providing electrical maintenance services. Firms are invited to submit a proposal outlining their experience and qualifications in performing work directly related to the services outlined in the City's Request for Proposal.

Sealed proposals will be received until 2:00 p.m. on July 8, 2004 to the attention of Joe Barrett, Buyer, at the Tigard City Hall Court Counter, 13125 SW Hall Blvd., Tigard, Oregon 97223. There will be no formal opening. Facsimile and electronic proposals will not be accepted. Proposals will not be accepted after the stated opening date and time. Late proposals will be returned to the vendor unopened.

Proposal packets may be downloaded from www.ci.tigard.or.us or may be obtained at the City of Tigard – Court Counter, 13125 SW Hall Blvd., Tigard, Oregon 97223 or by calling Joe Barrett, Buyer at (503) 639-4171, ext. 2477.

Proposers are required to certify non-discrimination in employment practices, and identify resident status as defined in ORS 279.029. Pre-qualification of proposers is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and Local Contract Review Board (LCRB) Policy.

The City of Tigard reserves the right to:

1. Reject any or all proposal not in compliance with public bidding procedures;
2. Postpone award of the contract for a period not to exceed sixty (60) days from date of proposal opening;
3. Waive informalities in the proposals; and
4. Select the proposal which appears to be in the best interest of the City.

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