



# City of Tigard

FINANCE AND INFORMATION SERVICES

Request for Proposal (RFP)

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## ADDENDUM #2

### REQUEST FOR PROPOSAL

### UNDERGROUND UTILITY LOCATING SERVICES

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**Proposals Due:** 2:00 PM, May 22, 2018

**Addendum Issue Date:** May 16, 2018

**Submit Bids To:** City of Tigard – Contracts & Purchasing Office  
Attn: Joe Barrett, Sr. Management Analyst  
13125 SW Hall Blvd.  
Tigard, Oregon 97223

**Direct Questions To:** Joe Barrett, Sr. Management Analyst  
Phone: (503) 718-2477  
Email: [joseph@tigard-or.gov](mailto:joseph@tigard-or.gov)

**Total Page of this Addendum:** 2

#### Information Only

1. Do you want a bid price as a per ticket cost?  
A: This is up to the vendor to provide how their respective cost structure would be applied to the City of Tigard's needs. The bid proposal should provide clarity regarding the "how" and "what" for the services counted and billed for. Our understanding is that there are many pricing models for services rendered, and Tigard does not wish to impede with bid responses on how services are counted and priced based on the scope of services requested and Tigard's intent to contract utility locating services for Sanitary, Stormwater and Water underground utilities.
2. Is the ticket price based off of time or length?  
A: Bid proposals can provide ticket price or length of time spent, or both depending on the bidders price structure. Tigard is not specifying any pricing approach, and will evaluate the bids based on how the pricing model meets Tigard's utility locating requirements as specified within the scope of services.
3. What is the time frame for emergency/after hours locates?  
A: It is the responsibility of the bidder to identify what hours and work times are considered normal within their scope of services, and which hours are considered emergency or after hours. The city would view an acceptable practice of 8 hours per day, Monday through Friday as normal hours for bidders. Bidders can set their hours and identify the time period that would be considered emergency/after hours utility locating services. Bidder is responsible for providing their pricing methods for how these services will be tracked and billed.

4. How would we have access to your maps?

A: The city would provide online access to certain maps and digital file updates for restricted maps. The city does not use paper maps. Bidder can also provide information within the RFP regarding how often mapping should be updated. They city currently uses GIS ESRI mapping.

5. What are the utilities within the City that will need to be located?

A: The city of Tigard is requesting locating services for water, sanitary sewer and storm water that is city owned assets within their respective service boundaries.