



City of Tigard

FINANCE AND INFORMATION SERVICES
Request for Proposal (RFP)

ADDENDUM #1

REQUEST FOR PROPOSAL

UNDERGROUND UTILITY LOCATING SERVICES

Proposals Due: 2:00 PM, May 22, 2018

Addendum Issue Date: May 14, 2018

Submit Bids To: City of Tigard – Contracts & Purchasing Office
Attn: Joe Barrett, Sr. Management Analyst
13125 SW Hall Blvd.
Tigard, Oregon 97223

Direct Questions To: Joe Barrett, Sr. Management Analyst
Phone: (503) 718-2477
Email: joseph@tigard-or.gov

Total Page of this Addendum: 1

SECTION 4

SCOPE AND SCHEDULE OF WORK

The City of Tigard ~~became~~ is a member of Oregon 811, which requires the City to receive and pay for any and all locate requests that Oregon 811 received within 10 feet of our infrastructure. ~~Listed on “Attachment B” is the department’s ticket totals for each month for 2018.~~ The utility infrastructure maps that Oregon 811 uses, has been and will continue to be updated by the City of Public Works Department. The City uses an enterprise Geographical Information System (GIS) and Computerized Maintenance Management System (CMMS) to track asset and activity data.

A. SCOPE AND SCHEDULE OF WORK

5. From January 1, 2018 to April 30, 2018 the city received 1,799 Utility Notification Center (UNC) tickets, 243 project tickets, 292 tickets that exceeded a quarter hour to complete, and 10 emergency tickets (after-hours). For 2015, the city received 6,303 ticket requests, in 2016 the city received 5,246 ticket requests and in 2017 the city received 7,005 tickets requests. ~~The Contractor shall be responsible for paying the City of Tigard Oregon Utility Notification Center membership monthly ticket transaction fees. Attached on a separate sheet (Attachment B) is the City of Tigard’s history of “locate” ticket totals for each month for 2017~~

B. ADDITIONAL SERVICES REQUESTED

- ~~1. The Contractor shall be responsible for paying the City of Tigard’s Oregon 811 membership monthly ticket transaction fees. Attached on a separate sheet (Attachment B) is the City of Tigard’s history of “locate” ticket totals for each month in 2018.~~