



# City of Tigard

FINANCE AND INFORMATION SERVICES

## Notice of Intent to Award

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Date: January 30, 2017

Re: **NOTICE OF INTENT TO AWARD ON-CALL/OF RECORD ENGINEERING SERVICES CONTRACT**

On November 17, 2016, the City received a high number of proposals in response to the On-Call Civil Engineering and Agent of Record Qualification-based Request for Proposal.

The City intends to award the On-Call and Agent of Record contracts to the attached firms in listed categories. The nature of these contracts is to address the city's growing needs for small design, engineering, and associated work – no task order under an on-call contract shall exceed the city's more formal solicitation thresholds. These contracts are not intended to be exclusive by nature and future work may be solicited at any time if the city's deems it in the public's best interest. The city intends to reissue the on-call solicitation every few years going forward.

The City the proposals based on the following factors:

- General Qualifications and Responsiveness
- Understanding and Project Management Approach
- Category Specific Company Qualifications
- Category Specific Technical Personnel.

Staff will present their recommendation of award to the Tigard Local Contract Review Board at their February 14, 2017 business meeting at Tigard City Hall located at 13125 SW Hall Boulevard, Tigard, Oregon 97223. Public comment shall be taken at this time.

Any protests to this decision must be submitted to the Purchasing Office within seven (7) calendar days from the date of issuance of this Notice of Intent to Award. Any written protest shall specify the grounds upon which the protest is based. All written protests shall be directed to:

City of Tigard  
Attn: Purchasing Office  
13125 SW Hall Blvd.  
Tigard, Oregon 97223

Complete rules regarding protests may be found in Tigard's Public Contracting Rules, Section 30.135, as found at [www.tigard-or.gov](http://www.tigard-or.gov). If you have any questions about this Notice of Intent to Award, please contact Joe Barrett, Sr. Management Analyst, at either (503) 718-2477 or [joseph@tigard-or.gov](mailto:joseph@tigard-or.gov). For any non-protest questions please contact Lori Faha, City Engineer at either (503) 718-2759 or [lorif@tigard-or.gov](mailto:lorif@tigard-or.gov).

CATEGORY NAME	1.1 Utility Project Planning and Engineering	1.2 Transportation Project Planning and Engineering	1.3 Land Surveying Services	1.4 Soils and Geotechnical Engineering	1.5 Transportation Systems Engineering & Analysis	1.6 Stream Channel & Outfall Engineering & Analysis	2.1 Consultant of Record: Water Systems Modelling & Analysis	2.2 Consultant of Record: Supervisory Control Data Acquisition (SCADA) System	2.3 Consultant of Record: Supervisory Control Data Acquisition (SCADA) System	3.1 Environmental Permitting Support Services	3.2 Landscape Architecture Services	3.3 Architectural Services	TOTAL
CONSULTANT													
AKS	yes		yes			yes				yes			4
Alta		yes											1
Century West	yes												1
CES NW	yes	yes	yes										3
Dowl					yes								1
ESA									yes	yes			2
GeoDesign				yes									1
GreenWorks										yes			1
GRI				yes									1
GSI								yes					1
HDR						yes							1
Kittleson					yes								1
KPFF	yes	yes											2
MSA		yes					yes						2
OBEC		yes											1
OTAK						yes				yes	yes		3
Pacific Habitat									yes				1
Parametrix					yes				yes				2
Portland Engr								yes					1
Shannon & Wilson				yes									1
Wallis	yes												1
Westlake			yes										1
TOTAL	5	5	3	3	3	3	1	1	1	4	3	1	