

TIGARD MUNICIPAL CODE

Chapter 2.36 PUBLIC LIBRARY.

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2.36.010 Title.

The ordinance codified in this chapter shall be known and may be cited as "The City of Tigard Library Ordinance." (Ord. 72-30 §1, 1972).

2.36.020 Established.

A public library is established in and for the City of Tigard, Oregon. (Ord. 72-30 §2, 1972).

2.36.030 Board--Established--Term--Appointment--Meetings

--Officers.

A. Established. There is established Library Board of seven members, six of whom shall be residents of the City and one of whom may reside within or outside the Tigard corporate limits.

B. Term.

1. The term for each Library Board member shall be four (4) years. Terms commence on July 1 and end on June 30 four years after commencement. Existing members shall complete their terms, with two terms ending each June 30 of each year, except that only one term shall end on June 30, 2005 and each fourth year after that. (Ord. 01-13 §1)

2. The City Council shall appoint a

person to a four year term on expiration of the term of any member of the Library Board. If a vacancy occurs for any reason other than expiration of a term, the City Council shall appoint a new member to serve for the duration of the unexpired term. The Library Board shall advise the City Council of any unfilled vacancies. (Ord. 01-13 §2)

3. No person may serve more than two (2) consecutive full terms on the Library Board. A person who is appointed to fill an unexpired term may serve two full consecutive terms immediately after the partial term. A person who has served two consecutive full terms may be appointed to the Library Board no sooner than one full calendar year after expiration of the last term the person served. For purposes of this section, a person who starts a full term is deemed to have served the full term, even if that person does not complete the term. (Ord. 01-13 §3)

4. Members of the Library Board shall receive no compensation.

C. Meetings. The Library Board shall meet at least six times a year and every meeting of the board shall be publicized in advance and shall be open to the public.

D. Officers. The Library Board shall, at its first meeting after July 1 of each year, elect a chairperson and a chairperson pro tem. The chairperson shall preside over meetings of the board, and the chairperson pro tem shall preside over meetings when the chairperson is absent. If both the chairperson and the chairperson pro tem are absent and a quorum is present, the members present shall by motion decide which of the members present shall preside over the meeting. If the chairperson or chairperson pro tem should resign, the board shall elect a replacement at the first possible opportunity. All terms as chairperson or chairperson pro tem shall terminate on election of a successor. (Ord. 01-13 §4, Ord.

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84-35 §§1, 2, 1984: Ord. 77-57 §1, 1977: Ord. 72-30 §3, 1972).

5. The Director of Library Services or designee shall serve as secretary to the Library Board and shall keep accurate records of all board meetings, which records shall be made available to the City Manager, City Council, and the public. (Ord. 01-13 §5).

2.36.040 Board--Responsibilities.

The Library Board shall have the following responsibilities:

A. To represent the community and to communicate the library needs of the community to the City Council;

B. To recommend library policies as deemed desirable in the operation and utilization of library facilities to the Council;

C. To encourage and support active volunteerism in support of the use and improvement of library facilities;

D. To advise, as the Council may request, in furtherance of the goal to provide the best library service to the public as possible within the constraints of available resources, space and manpower. (Ord. 01-13 §6, Ord. 91-20 §1, 1991: Ord. 77-57 §2, 1977: Ord. 72-30 §4, 1972).

2.36.050 Donated funds.

All funds donated to the City for library purposes shall be subject to the same rules, regulations and expenditure control as applicable to appropriated funds; provided, however, that such donated funds shall be accounted for under the caption of "public library donations," and such funds shall be subject to expenditure only for the purposes for which donated, except that funds received from donors without specific limitations

as to use may be used for general library purposes. (Ord. 72-30 §5, 1972).

2.36.060 Fees.

A. Users and patrons who reside in or have their business in the city limits of Tigard shall not be required to pay a library privilege fee, but shall be liable to pay such fines or late charges as may be prescribed by resolution of the Council.

B. All fees and charges received shall be accounted for as general fund receipts under the heading of "public library." (Ord. 84-35 §3, 1984: Ord. 76-55 §1, 1976: Ord. 72-30 §6, 1972).■